



TENDER:

QURBANI 2026 / 1447 – SUPPLY OF QURBANI LIVESTOCK
AND RELATED SERVICES FOR ISLAMIC RELIEF SOUTH AFRICA:
KWAZULU-NATAL, WESTERN CAPE AND GAUTENG

TENDER NUMBER: [QUR26]

Date Issued: [21 April 2026]

Closing date and time: [5 May 2026 at 16h00]

Bid Validity Period: [90 days from submission of tender]

E-MAIL ADDRESS: tenders@islamic-relief.org.za

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1. ABOUT ISLAMIC RELIEF

Islamic Relief South Africa (IRSA) is registered as a non-profit organisation dedicated to serving vulnerable communities across the country. Its mission is to assist those in need, regardless of race, ethnicity, or political affiliation, to live sustainable and self-reliant lives within safe and caring communities.

As part of its Seasonal Programmes, Islamic Relief South Africa implements the annual Qurbani project during the period of Eid-ul-Adha. The objective of the project is to provide fresh meat to vulnerable families who may otherwise not often have access to meat throughout the year. Through this initiative, IRSA seeks to support vulnerable households by improving food security and ensuring that disadvantaged communities can share in the blessings and joy of Eid-ul-Adha.

For Qurbani 2026/1447, Islamic Relief South Africa will implement the project across the Western Cape, KwaZulu-Natal, and Gauteng provinces. The program will involve the procurement of suitable Qurbani livestock, Shariah-compliant slaughter, processing, and distribution of fresh meat packs to vulnerable households across identified communities.

The Qurbani project prioritises the most vulnerable individuals and households, including orphan- and child-headed households, female-headed households, elderly beneficiaries, persons living with disabilities, and families facing economic hardship due to poverty, unemployment, or other vulnerabilities. Through this programme, Islamic Relief South Africa aims to promote dignity, strengthen community resilience, and ensure equitable access to fresh, nutritious meat during the days of Eid-ul-Adha.

2. CALL FOR TENDER

Islamic Relief South Africa (IRSA) is seeking reliable and experienced service providers for the supply of Qurbani livestock and related services for the Qurbani 2026 / 1447 project. The livestock quantities are currently 35 non-dairy cattle per region, totalling 105 cattle, at a minimum weight of 450kg each and is subject to change based on operational requirements and funding availability.

The Qurbani project will be implemented across the Western Cape (WC), KwaZulu-Natal (KZN), and Gauteng (Johannesburg) regions. Islamic Relief South Africa is therefore seeking suitably qualified service providers within these regions who have the capacity and experience to deliver a full Qurbani service in line with Islamic Relief Worldwide Qurbani Guidelines and local regulatory requirements.

The required services will include the sourcing and supply of healthy, Shariah-compliant livestock, as well as the transportation of animals to suitable holding facilities where they will be fed, cared for, and maintained prior to slaughter. Upon arrival, all livestock must be individually tagged and recorded to ensure full traceability throughout the Qurbani process. The tagging process should include the allocation of unique identification numbers for each animal, with records maintained for verification, monitoring, and audit purposes. Islamic Relief South Africa representatives must be granted access to verify the tagging and livestock records prior to slaughter.

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Service providers will also be required to facilitate veterinary inspections including consolidation reports, as an assurance that livestock meet all health, quality, and Shariah requirements. The slaughtering process must be conducted in accordance with Islamic guidelines during the prescribed Qurbani period, followed by the skinning, cleaning, and cutting of the meat in hygienic and controlled environments.

Following slaughter, service providers will be responsible for weighing, labelling each meat parcel with its weight and packaging the meat into specified pack sizes. The clear and branded packaging will be provided by IRSA. The supplier will be required to provide adequate refrigeration and cold storage facilities, with appropriate cold chain management where necessary, to preserve the quality and safety of the meat until the day of distribution. Additionally, service providers must adhere to proper handling and disposal of waste, maintain health and safety standards at all facilities, and allow access for Islamic Relief South Africa representatives to monitor and verify each stage of the process.

Islamic Relief South Africa is seeking service providers who can demonstrate the ability to meet the required volumes, timelines, and quality standards, while maintaining ethical business practices and ensuring compliance with Shariah, veterinary, **South Africa's National and Local regulations including Meat Safety Act (Act 40 of 2000), the National Environmental Management: Waste Act (Act 59 of 2008), the SPCA Act 169 of 1993, and the Municipal By-laws** in the affected IRSA regions throughout the implementation of the Qurbani project.

Should you be interested in this opportunity, please provide the following information in your response:

1. Completed Tender Application Form (mandatory)
2. Official Quotation with prices inclusive of VAT and full Qurbani service as per tender requirements (mandatory)
3. Two years' annual financial statements (audited financial statement required for companies) or bank statements
4. A copy of your company registration documents (mandatory if a registered company)
5. A valid SARS Tax Clearance Certificate confirming VAT registration (where applicable)
6. Proof of banking details
7. Evidence of Shariah Compliance / Halaal Certification of slaughter facility (mandatory)
8. Veterinarian Certificate confirming suitability of livestock (mandatory at livestock inspection stage)
9. Certified Copy of ID or Passport of Director(s) (where applicable)
10. Evidence of experience in supplying livestock or implementing similar projects (mandatory)
11. Demonstration of capacity to meet volume and timing requirements (mandatory)
12. Details of livestock holding facilities and slaughterhouse capacity (mandatory)
13. Cold storage and refrigeration capacity (mandatory)
14. Confirmation of ability to implement livestock tagging and traceability requirements

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- (mandatory)
15. Demonstration of commitment to ethical business practices and animal welfare standards (mandatory)
 16. Document requirements as per Clause 4.14 and Annexure C: Capacity Requirements (mandatory)
 17. Declaration of Interest – Annexure A (mandatory)
 18. References – Annexure B (mandatory)
 19. Declaration of Capacity, Timelines and Ethical Compliance – Annexure C (mandatory)
 20. Qurbani Pricing Schedules for Western Cape, KwaZulu-Natal and Gauteng – Annexure D (Returnable Tables) – (mandatory)

NB: Bidders may quote for all provinces or for the province(s) in which they are able to supply services.

3. QUANTITY OF MEAT PACKS PER REGION FOR QURBANI 2026

Below is the approximate quantity of meat packs required per region which may be subject to change:

Provinces	Quantities (Meat Packs) @ 3.5kg each
KwaZulu-Natal	1 800
Gauteng	1 800
Western Cape	1 800

Please note that the minimum live weight of each non-dairy cattle must be 450kg. Please see Clause 4.1 on the calculation of the yield to derive at the 1 800 meat packs.

4. TERMS, REQUIREMENTS AND SCOPE OF SERVICES

Islamic Relief South Africa (IRSA) seeks to appoint suitably qualified service provider(s) to undertake the sourcing, supply, tagging, safeguarding, feeding, and holding of Qurbani livestock, as well as the slaughtering, skinning, cleaning, cutting, packaging, labelling, and cold storage of meat for the Qurbani 2026 / 1447 implementation project across the Western Cape, KwaZulu-Natal, and Gauteng regions.

IRSA intends to procure an estimated number of cattle; however, the quantity is subject to change based on funding availability and operational requirements. IRSA reserves the right to appoint and allocate livestock to multiple service providers across the regions.

The appointed service provider(s) must meet the following requirements:

4.1. Livestock Requirements

Service providers must supply healthy, suitable livestock that meet Islamic Qurbani requirements and are fit for human consumption. Livestock must be sourced from reputable suppliers and must meet the following requirements:

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- Animals must be between 2 to 4 years old
- Quality of meat must be AB or B grade. The grade will be confirmed by IRSA.
- Animals must be in good physical health throughout the holding period until slaughter
- Animals must show no signs of infection, disease, or injury rendering them unsuitable for consumption
- Animals must not be pregnant at the time of slaughter
- Animals must not be extremely thin, weak, or unable to walk properly
- Animals must not have broken horns from the root
- Animals must not have missing ears, excessive tail cuts, or eye defects
- Animals must not be blind or partially blind
- Livestock must be sourced from reputable suppliers

All livestock procured for Islamic Relief South Africa must be weighed upon arrival at the holding facility. Service providers **must** maintain records of livestock weights for verification purposes. Islamic Relief South Africa and MEAL representatives must be granted access to verify livestock weights prior to slaughter.

Service providers must also weigh each carcass immediately after slaughter and prior to cutting and processing. Carcass weights must be recorded and made available for verification by Islamic Relief South Africa representatives, MEAL team, and the IRSA-appointed Shariah representative. Carcass weight records will be used to verify expected meat yield and support accountability for pack quantities.

In addition to the above, Islamic Relief South Africa requires a minimum meat pack yield per animal. Service providers must ensure that each animal yields an expected minimum number of meat packs, based on an assumed yield of approximately 40% of live weight. Based on a minimum live weight of 450kg, this equates to an expected yield of approximately 180kg of usable meat per animal, resulting in 52 meat packs per animal at 3.5kg per pack. The total required number of meat packs per region (1,800 packs) is derived from the total number of animals allocated per region and must be achieved in aggregate.

Where livestock yields excess meat packs beyond the agreed minimum, such additional packs shall belong to Islamic Relief South Africa and must be included in the total quantity delivered for distribution.

Where livestock yields fewer meat packs than the agreed minimum, the service provider will be required to facilitate and cover the shortfall at no additional cost to Islamic Relief South Africa, to ensure that the agreed number of meat packs is achieved.

Islamic Relief South Africa reserves the right to verify livestock weights, carcass weights, and meat pack quantities during processing and packaging and may conduct spot checks to confirm compliance with yield requirements.

4.2. Livestock Tagging and Traceability

To ensure full traceability and accountability of livestock procured for Islamic Relief South Africa, all animals must be tagged upon arrival at the holding facility. Each animal must be assigned a unique identification number and recorded in a livestock register (digital is preferable).

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The livestock register must include:

- Tag number
- Live weight of animal at time of selection
- Weight verification prior to slaughter
- Estimated age
- Physical condition
- Veterinary verification status
- Date of arrival
- Daily logs, where tagging takes more than a day
- Photographic evidence

Livestock procured for IRSA must be clearly segregated from other livestock to prevent mixing or substitution. Islamic Relief South Africa and MEAL representatives must be granted access to verify livestock tagging and records prior to slaughter.

4.3. Pre-Qurbani Requirements

Islamic Relief South Africa reserves the right to conduct pre-selection and pre-slaughter inspections of livestock. Service providers must ensure that livestock are available for inspection prior to slaughter. Any livestock rejected during inspection must be replaced immediately at no additional cost to Islamic Relief South Africa.

Service providers must ensure that livestock procured for Islamic Relief South Africa are held in suitable facilities prior to slaughter. These facilities must allow for adequate feeding, watering, safeguarding, and proper animal welfare during the holding period.

Livestock must be available at least two (2) weeks prior to slaughter to allow for compulsory inspection and verification by Islamic Relief South Africa representatives, MEAL teams, veterinary representatives (where applicable), and the IRSA-appointed Shariah representative. Livestock must be non-dairy cattle and weigh a minimum of 450kg.

Holding facilities must:

- Provide adequate shelter from weather conditions
- Provide sufficient feeding and watering arrangements
- Ensure livestock security and safeguarding
- Allow sufficient space for animal movement and welfare
- Allow access for IRSA representatives and MEAL teams for monitoring and inspection
- Ensure segregation of IRSA livestock from other livestock

The supplier must also ensure availability of the following operational equipment:

- Weighing scales for livestock verification , carcass weights and meat pack weights
- Heat sealing equipment
- Slaughter tools and equipment
- Refuse bins and waste management equipment
- Trolleys for movement of carcasses
- First aid kits
- Fire extinguishers

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Veterinary certificates confirming suitability of livestock must be available for inspection. Islamic Relief South Africa reserves the right to request additional veterinary verification where necessary.

Livestock must also be weighed prior to slaughter to verify suitability and confirm expected yield. Weight records must be maintained and made available for inspection by Islamic Relief South Africa and MEAL representatives.

4.4. Animal Welfare Requirements

Service providers must ensure humane handling and welfare of livestock throughout the holding period. Livestock must be treated in accordance with animal welfare standards and applicable regulations.

Animals must:

- Be handled humanely
- Be transported safely
- Have adequate space and ventilation
- Be provided with adequate food and water
- Be protected from extreme weather conditions

4.5. Slaughter Requirements

Slaughtering must be conducted during the prescribed Qurbani period and in accordance with Islamic Shariah requirements. The supplier must ensure that slaughtering facilities are suitable for high-volume Qurbani operations across Western Cape, KwaZulu-Natal, and Gauteng.

The slaughter process must comply with the following:

- Animals designated for Islamic Relief South Africa must not witness slaughter of other animals
- Animals must not witness skinning or cutting processes
- Slaughter must be conducted by qualified personnel
- The throat, windpipe, and jugular veins must be severed in accordance with Islamic guidelines
- Invocation of Allah's name must be performed
- Stunning and mechanical slaughter are not permitted
- Pregnant animals must be replaced immediately
- Non-compliant animals must be replaced immediately

Islamic Relief South Africa will appoint a Shariah representative to oversee the slaughter process. The service provider must grant full access to slaughter facilities and cooperate fully during monitoring.

4.6. Processing Requirements

Following slaughter, animals must be processed in hygienic conditions. Skinning, cutting, and handling of meat must be conducted in accordance with food safety standards.

The supplier must ensure:

- Hygienic handling of carcasses
- Sanitized equipment and workspaces

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- Proper staff hygiene practices
- Segregation of IRSA meat from other operations

Service providers must monitor and record meat yield per animal during processing. Islamic Relief South Africa reserves the right to verify yield and confirm that the minimum agreed number of meat packs per animal is achieved. Reference is made to the yield capacity under Clause 4.1

All by-products resulting from Qurbani slaughter remain the property of Islamic Relief South Africa unless otherwise agreed in writing.

4.7. Packaging Requirements

Following slaughter and processing, meat must be packaged into approximately 3.5kg household packs, or as specified by Islamic Relief South Africa. These packs are intended for distribution to vulnerable households across the Western Cape, KwaZulu-Natal, and Gauteng regions.

Islamic Relief South Africa will provide all packaging materials, including inner packaging, branded outer packaging, and biodegradable boxes required for transportation. The appointed service provider will be responsible for packaging the meat using the materials provided by IRSA and ensuring proper handling during the packaging, chilling, and storage process.

Packaging requirements include:

- Packaging of meat using IRSA-provided branded and clear packaging materials
- Ensuring consistent pack weights of approximately 3.5kg per pack
- Heat-sealing of inner packaging to prevent leakage and contamination
- Separate packaging of offal and additional items where required
- Clear segregation of IRSA meat packs from other operational stock
- Maintaining hygiene and food safety standards during packaging
- Weighing and recording of meat pack weights during packaging to ensure consistent pack weights
- Allowing Islamic Relief South Africa and MEAL representatives to conduct random weight verification
- Ensuring cold chain integrity during movement of packaged meat within facilities and during loading for distribution

Following packaging, meat packs must be placed back into cold storage facilities for chilling and freezing prior to distribution. Service providers must pack the sealed meat packs into breathable containers such as plastic crates or similar food-grade containers to allow sufficient airflow for proper chilling and freezing. This will ensure that meat packs are cooled evenly and maintain food safety standards.

These breathable containers must also support safe and stable stacking within cold rooms, ensuring adequate airflow between layers and preventing compression or damage to packaged meat. Proper stacking methods must be implemented to maintain airflow and support efficient freezing.

Cardboard boxes provided by Islamic Relief South Africa will be used when meat packs are prepared for dispatch and transportation to distribution points. Service providers must ensure that meat packs are transferred from breathable containers into IRSA-provided cardboard boxes prior to distribution.

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Islamic Relief South Africa representatives and MEAL teams may conduct spot checks during packaging, chilling, and stacking to verify pack weights, packaging quality, airflow arrangements, and compliance with requirements.

4.8. Storage Requirements

Service providers must provide adequate and secure storage facilities for packaged meat prior to distribution. Storage facilities must be capable of accommodating high-volume Qurbani operations across Western Cape, KwaZulu-Natal, and Gauteng.

Storage facilities must:

- Be clean, hygienic, and suitable for food storage
- Be secure to prevent loss, theft, or contamination of meat packs
- Allow segregation of IRSA meat packs from other stock
- Allow safe stacking of cardboard boxes provided by IRSA
- Ensure appropriate stacking methods to prevent damage to meat packs
- Ensure adequate airflow between stacked boxes
- Allow access for IRSA representatives and MEAL teams for inspection and verification

Where required, packaged meat must be stored for a period of up to seven (7) days, as directed by Islamic Relief South Africa, to support phased distribution across the Western Cape, KwaZulu-Natal, and Gauteng regions.

Islamic Relief South Africa representatives and MEAL teams may conduct inspections of storage facilities to verify hygiene standards, storage arrangements, and compliance with requirements.

4.9. Cold Chain Requirements

Service providers must ensure that the cold chain is maintained throughout the storage and handling of packaged meat to preserve product quality and ensure food safety.

Cold chain requirements include:

- Refrigeration facilities must be available and operational
- Temperature in cold storage facilities must be maintained as follows: cold room temperature between 2°C and 6°C for carcasses and the freezer temperature must be -5°C and -15°C for meat packs.
- Temperature monitoring logs must be maintained and made available for inspection
- Cold storage facilities must comply with applicable food safety standards
- Contingency measures must be in place in the event of power failures, including backup generators or alternative cold storage arrangements
- Handling of meat packs must be conducted in a manner that maintains cold chain integrity

Islamic Relief South Africa representatives and MEAL teams may conduct spot checks and inspections to verify cold chain compliance during the implementation period.

4.10. Waste Management Requirements

Service providers must implement the Qurbani project in line with **the National Environmental Management: Waste Act (Act 59 of 2008)**, which prohibits unauthorized disposal of waste (blood,

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hides, offal) and other applicable relevant municipal and national environmental regulations to prevent contamination and ensure safe and hygienic operations.

The supplier must ensure:

- Proper disposal of animal waste, blood, and by-products
- Designated waste collection areas within slaughter facilities
- Compliance with environmental health and safety regulations
- No contamination of water sources/ catchments or surrounding communities
- Clean and hygienic slaughter and processing environments
- Proper cleaning and sanitation of facilities following slaughter activities

Islamic Relief South Africa reserves the right to inspect waste management arrangements prior to and during implementation.

4.11. Water, Hygiene and Sanitation (WASH) Requirements

Service providers must ensure that appropriate water, hygiene, and sanitation arrangements are in place at slaughter and processing facilities. These arrangements must support safe operations and prevent contamination of meat.

The supplier must ensure:

- Availability of clean water for slaughter and cleaning processes
- Adequate handwashing facilities for staff
- Proper sanitation arrangements at slaughter and processing facilities
- Regular cleaning of slaughter and processing areas
- Hygiene protocols for staff handling meat
- Prevention of cross-contamination between slaughter and packaging areas

Islamic Relief South Africa representatives and MEAL teams may conduct inspections to verify WASH compliance.

4.12. Monitoring, Evaluation, and Accountability Requirements

Islamic Relief South Africa and MEAL teams must be granted full access to facilities for monitoring, verification, and compliance checks throughout the Qurbani implementation.

Monitoring and verification will include amongst others:

- Verification of the number of livestock secured, transportation, animal holding areas, and inspection (including visuals)
- Tagging verification to ensure identifiable IRSA livestock
- Veterinary health check verification for each animal and certification
- Slaughter monitoring and documentation (daily slaughter logs, hygiene and safety protocols)
- Packaging verification for quality assurance and accountability
- Storage facilities capacity, hygiene assessment and verification
- Cold chain capacity and verification
- Technical capacity including experience and compliance with relevant standards and legislation
- Documentation review and verification of all processes: from procurement, slaughter to distribution

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Service providers must cooperate fully with monitoring requirements and provide access to all relevant records, facilities, and operations.

4.13. Replacement Requirements

The supplier must immediately replace:

- Livestock that do not meet tender requirements
- Pregnant animals identified prior to slaughter
- Animals that become unfit prior to slaughter
- Meat packs that are damaged or contaminated
- Meat deemed unfit for human consumption
- Lost or missing livestock allocated to IRSA

Replacement livestock or meat packs must meet all specified requirements and be provided at **no** additional cost to Islamic Relief South Africa.

4.14. Capacity Requirements

Service providers must demonstrate sufficient operational capacity to implement the Qurbani programme within the prescribed timeframe and in accordance with Islamic Relief South Africa requirements.

Service providers must indicate the number of animals that can be slaughtered per day and provide an operational plan for completing slaughter, processing, and packaging within the Qurbani period.

Service providers must ensure operational readiness during the Qurbani period and be available according to the agreed slaughter, processing, and packaging schedule.

The supplier must document as per Annexure C:

- Slaughter capacity per day
- Staffing capacity and availability of trained personnel
- Facility capacity for slaughter, processing, and packaging
- Cold storage and refrigeration capacity
- Livestock holding facility capacity
- Availability of operational equipment and resources
- Ability to meet programme timelines and distribution requirements

Islamic Relief South Africa reserves the right to verify supplier capacity prior to award, including conducting site visits and operational assessments where necessary.

4.15. Security Requirements

Service providers must ensure secure handling and storage of livestock and packaged meat throughout the Qurbani implementation.

The supplier must ensure:

- Secure livestock holding facilities
- Secure storage facilities for packaged meat
- Prevention of theft or loss

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- Segregation of IRSA livestock and meat packs from other operations
- Controlled access to facilities

Islamic Relief South Africa reserves the right to inspect security arrangements.

4.16. Documentation and Record Keeping Requirements

Service providers must maintain accurate documentation throughout the Qurbani implementation.

Documentation must include:

- Livestock tagging register
- Livestock inspection records
- Veterinary certification records
- Daily slaughter records
- Packaging records
- Storage temperature logs
- Replacement records (where applicable)
- Livestock weight records
- Meat yield records per animal
- Meat pack weight verification records

All documentation must be made available to Islamic Relief South Africa and MEAL teams upon request.

4.17 Goods Receipt and Handover Controls

The appointed service provider(s) shall implement formal goods receipt and handover controls at each critical stage of the Qurbani process to ensure accountability, traceability, and verification of quantities and quality.

The following handover confirmations shall be required:

a) Livestock Receipt Confirmation

- A Goods Received Note (GRN) or equivalent sign-off confirming receipt of livestock allocated to Islamic Relief South Africa
- Verification of animal count, identification tags, and live weight
- Joint confirmation by the service provider and IRSA representative

b) Slaughter Completion Confirmation

- Daily slaughter completion records confirming the number of animals slaughtered for IRSA
- Cross-reference to livestock tag numbers and carcass weight records
- Sign-off by the service provider and IRSA or IRSA-appointed Shariah/MEAL representative

c) Meat Pack Delivery and Handover Confirmation

- Delivery notes confirming the number and weight of meat packs produced and delivered

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- Confirmation of cold chain compliance at point of handover
- Sign-off by both the service provider and IRSA distribution or logistics representative

All handover documentation must be retained and made available to by Islamic Relief South Africa representatives.

5. Tender Price Validity Period

5.1 The prices quoted for the supply of Qurbani livestock and related services must remain valid for a period of 90 days from the closing date of the tender. This includes all costs associated with the full Qurbani service, including livestock sourcing, holding, feeding, slaughtering, processing, packaging, labelling, storage, and any cold chain requirements where applicable.

5.2 Due to potential market volatility, particularly in livestock pricing, fuel costs, and operational expenses, any request for price adjustment will only be considered under exceptional circumstances and must be submitted in writing with detailed justification, supported by relevant market evidence. Any such request will be subject to review and prior written approval by Islamic Relief South Africa, in line with procurement procedures.

Any approved price adjustment shall be limited to the proportionate increase in livestock market prices, calculated based on independently verifiable market indices or quotations, and shall exclude margin uplift, overheads, or profit increases.

No price adjustments will be permitted without the prior written approval of Islamic Relief South Africa.

5.3 Payment Terms and Verification Requirements

Payment to the appointed service provider(s) shall be strictly subject to the successful delivery and verification of agreed deliverables in accordance with the terms of this tender.

IRSA reserves the right to request bid security or performance guarantees from successful bidders, where deemed necessary.

Invoices submitted for payment must be supported by verified documentation confirming, at a minimum:

- Verified Livestock Count
- Verified Meat Pack Quantities
- Complete Documentation Submission

Islamic Relief South Africa reserves the right to withhold or delay payment where deliverables have not been fully verified, where documentation is incomplete, or where discrepancies are

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identified, until such issues are satisfactorily resolved.

Submission of an invoice shall not be deemed acceptance of deliverables unless verification and sign-off have been completed by Islamic Relief South Africa or its authorised representatives.

Subject to verification and acceptance of deliverables, payment will be processed within IRSA's standard payment period

6. Evaluation Criteria

6.1 Bids will be evaluated in accordance with Islamic Relief South Africa's procurement policies and IRW Seasonal Programme Guidelines, based on the following criteria:

- Submission of all mandatory documents and completed Annexures.
- Financial Strength (attached bank statements or audited accounts of the firm)
- Demonstrated capacity and experience to supply Qurbani livestock and provide full Qurbani services within specified timelines.
- Compliance with livestock specifications, including age, weight, health condition, veterinary requirements, and Shariah compliance.
- Demonstrated ability to provide suitable livestock holding facilities, slaughtering facilities, and packaging arrangements in accordance with IRSA requirements.
- Demonstrated capacity for tagging, traceability, and monitoring of livestock and meat packs throughout the Qurbani process.
- Availability of adequate cold storage, refrigeration facilities, and temperature monitoring where applicable.
- Competitive and complete pricing in line with the pricing schedules and full service requirements.
- Demonstrated ability to meet volume and operational requirements in either region or across Western Cape, KwaZulu-Natal, and Gauteng.
- Adherence to ethical business practices and Islamic Relief South Africa's zero-tolerance approach to fraud, corruption, and misconduct.
- Non-compliant bids may be disqualified.
- Demonstrated financial capacity to undertake the required volumes, including evidence of financial standing where requested.

6.2 Technical and Financial Evaluation (100 Points)

Compliant bids will be evaluated and scored out of a total of **100 points**, based on the criteria and weightings below:

Evaluation Criterion	Weighting
Price	30%
Capacity and Infrastructure	25%
Compliance and Documentation	20%
Experience	15%

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Quality and Animal Welfare	10%
Total	100%

Only bidders meeting minimum compliance and capacity requirements will be considered for scoring.

6.3 Islamic Relief South Africa reserves the right to appoint **one or more service providers** for the Qurbani 2026 / 1447 project.

Allocation of services may be made:

- **By province** (Western Cape, KwaZulu-Natal, and/or Gauteng), and/or
- **By volume**, based on demonstrated capacity, infrastructure, and compliance.

Bidders may be **partially awarded**, meaning that the final allocation may be for:

- A portion of the quoted volumes, and/or
- One or more provinces only, irrespective of the total bid submitted.

7. Performance Management, Non-Compliance and Remedies

The appointed service provider(s) shall comply fully with the service delivery, quality, and compliance requirements set out in this tender and the resulting Service Level Agreement (SLA).

7.1 Penalties for Unrectified Shortfalls

Where agreed livestock quantities, meat pack numbers, or quality standards are not achieved, and the service provider fails to rectify such shortfalls within the timeframe prescribed by Islamic Relief South Africa, IRSA reserves the right to:

Apply proportionate financial deductions, and/or

Procure the required shortfall from an alternative supplier at the cost of the appointed service provider.

7.2 Non-Compliance Escalation

In the event of repeated or material non-compliance, Islamic Relief South Africa may escalate the matter in writing, requiring corrective action within a specified timeframe. Failure to implement corrective actions may result in further contractual remedies.

7.3 Termination for Material Breach

Islamic Relief South Africa reserves the right to suspend or terminate the contract, in whole or in part, with immediate effect in cases of material breach, including but not limited to:

- Persistent failure to meet agreed quantities or timelines
- Serious breaches of Shariah, animal welfare, or food safety requirements
- Falsification of records or obstruction of verification processes

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Termination shall be without prejudice to any other rights or remedies available to Islamic Relief South Africa.

8. Reservation of Rights

Islamic Relief South Africa (IRSA) reserves the right, at its sole discretion and without incurring any liability to:

- Cancel the bid process at any stage prior to award.
- Withdraw this tender in whole or in part.
- Amend, vary, or adjust the scope of the tender, including but not limited to changes in the number of livestock, regions of implementation, or operational requirements.
- Appoint one or multiple service providers across the Western Cape, KwaZulu-Natal, and Gauteng regions, based on capacity, compliance, and operational needs.
- Amend livestock specifications, operational requirements, or service delivery arrangements based on programme needs, availability, or compliance considerations.
- Reject any or all bids received, whether in whole or in part.
- Request additional information, clarification, or supporting documentation from bidders during the evaluation process.
- Bidders shall have no claim against IRSA for any costs, losses, or damages incurred as a result of such cancellation, withdrawal, amendments, or changes.

9. Communication

For any queries relating to this tender, please email the relevant regional procurement office:

Western Cape: IRSA.Procurement@islamic-relief.org.za

KwaZulu-Natal: DBN.Procurement@islamic-relief.org.za

Gauteng: JHB.Procurement@islamic-relief.org.za

All quotations, together with the required supporting documentation, must be addressed and submitted via email to:

tenders@islamic-relief.org.za

Alternatively, submissions may be hand-delivered to the Islamic Relief South Africa offices and addressed to the Procurement Officer.

Late submissions may not be considered. Islamic Relief South Africa reserves the right to request additional information or clarification from bidders during the evaluation process.

10. Complaints

Islamic Relief South Africa has a zero-tolerance approach to corruption, fraud, bribery, and misconduct, and is committed to ensuring transparency, accountability, and the protection of the rights of aid workers, suppliers, contractors, and rightsholders.

Any concerns, complaints, or suspected violations relating to this tender process or the implementation of the Qurbani programme may be reported through the following channels:

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Email: complaints@irworldwide.org

WhatsApp / Call: +27 82 962 1134

All complaints will be treated confidentially and handled in accordance with Islamic Relief's complaints handling procedures. No individual or organisation will face retaliation for raising concerns in good faith.

11. Closing Date

The closing date for the submission of quotations and all required supporting documentation for the Qurbani 2026 / 1447 tender is:

5th May 2026 at 16h00

Late submissions will not be considered unless otherwise agreed in writing by Islamic Relief South Africa.

Islamic Relief South Africa reserves the right to extend the closing date where necessary.



Annexure A - Declaration of Interest

1. Declaration of Interest

Any legal person, including persons employed by Islamic Relief South Africa (IRSA), or persons having a kinship or close relationship with persons employed by Islamic Relief South Africa, including blood relationships, marriage, partnership, or close personal relationships, may submit a bid in response to this tender.

In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by IRSA, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority.

This declaration must be completed where:

- The bidder is employed by Islamic Relief South Africa; and/or
- The bidder has a relationship with any person involved in the evaluation or adjudication of the bid; and/or
- The bidder is aware of any relationship between company directors, trustees, shareholders, or representatives and persons involved in the evaluation or adjudication of the bid; and/or
- The bidder has interests in other companies that may also be bidding for this tender.

2. Bidder Information

2.1 Full Name of Bidder or Authorised Representative:

2.2 Identity Number:

2.3 Position Occupied in the Company (Director / Trustee / Shareholder / Member):

2.4 Company Registration Number:

2.5 Tax Reference Number:

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2.6 VAT Registration Number:

2.7 Employment with Islamic Relief South Africa

Are you or any person connected with the bidder presently employed by Islamic Relief South Africa?

YES / NO

If yes, please provide the following details:

Name: _____

Position at IRSA: _____

Relationship: _____

Any other particulars:

2.8 Relationship with IRSA Staff

Do you, or any person connected with the bidder, have any relationship (family, friend, business, or other) with a person employed by IRSA who may be involved in the evaluation or adjudication of this bid?

YES / NO

If yes, please provide details:

2.9 Interest in Other Companies

Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies, whether or not they are bidding for this contract?

YES / NO

If yes, please provide details:

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3. Full Details of Directors / Trustees / Members / Shareholders

Full Name	Identity Number	Tax Reference Number

4. Compliance Declaration

The bidder confirms that the company:

- Is not involved in any illegal activities;
Does not support or engage in activities considered unlawful under South African law or international law;
- Does not support or engage in terrorist activities or financing of terrorism;
- Complies with Islamic Relief South Africa's zero-tolerance policy on fraud, corruption, and bribery;
- Complies with safeguarding, protection, and ethical standards required by Islamic Relief South Africa.

5. Declaration

I, the undersigned, certify that the information furnished above is true and correct.

I accept that Islamic Relief South Africa may reject the bid or take appropriate action should this declaration prove to be false.

Name of Authorised Signatory:

Signature:

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Date:

Position:

Company Name:

Company Stamp (if applicable)

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Annexure B - References Template

Bidders are required to provide details of previous experience in supplying Qurbani livestock or implementing similar livestock supply, slaughtering, processing, or large-scale meat distribution projects.

	1	2	3	4
Name of Organization				
Contact Person and phone number				
Description of Services Delivered (e.g. Livestock Supply, Slaughtering, Processing, Packaging, Cold Storage)				
Type of Livestock Supplied (e.g. Cattle, Sheep, Goats)				
Quantity of Livestock Supplied				
Date Contract Awarded				
Date of contract Completed				
Region / Location of Implementation				
Value of Contract (ZAR)				

IRSA will treat your personal information as confidential, and your details will not be shared with anyone else. The information on this form is required for the purpose of providing security screening.

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Annexure C – Declaration of Capacity, Timeline & Ethical Compliance

Tender Title: Supply of Qurbani Livestock and Full Qurbani Services

Project: Qurbani 2026 / 1447

Organisation: Islamic Relief South Africa

This Annexure must be fully completed and submitted with the tender response. Failure to complete this Annexure may result in disqualification.

SECTION 1: SLAUGHTER CAPACITY

1.1 Slaughter Facility Details

Item	Details
Name of Supplier	
Name of Slaughter Facility	
Physical Location	
Facility Approval / Registration Number	
Halaal / Shariah Certification (Yes/No)	
Certifying Authority	

1.2 Slaughter Capacity Declaration

Capacity Indicator	Quantity	Unit
Maximum number of animals slaughtered per day		Animals/day
Total slaughter capacity over the Qurbani period		Animals
Number of slaughter days available during Qurbani		Days

Note: Capacity declared must be fully achievable within the prescribed Qurbani period.

SECTION 2: STAFFING CAPACITY

Please indicate the number of staff available **per function** during the Qurbani period.

Function	Number of Staff
----------	-----------------

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Qualified Slaughter Personnel	
Skinners and Carcass Handlers	
Cutters / Deboners	
Packaging and Labelling Staff	
Cold Storage / Logistics Staff	
Supervisors / Quality Controllers	
Cleaning and Hygiene Staff	
Veterinarian / Meat Inspector	

SECTION 3: LIVESTOCK HOLDING FACILITY CAPACITY

Item	Details
Location of Holding Facility	
Maximum holding capacity	Number of animals
Average holding duration prior to slaughter	Days
Feeding and watering arrangements	Describe
Shelter and weather protection	Describe
Security and access control measures	Describe
Ability to segregate IRSA livestock	<input type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 4: COLD STORAGE AND REFRIGERATION CAPACITY

Item	Details
Cold storage location(s)	
Total cold storage capacity	m ³ and/or equivalent carcasses/packs
Temperature range maintained	°C

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Freezing capacity per day (if applicable)	
Temperature monitoring system	Describe
Backup power source available	<input type="checkbox"/> Yes <input type="checkbox"/> No
Backup power description (generator/alternative storage)	

SECTION 5: OPERATIONAL EQUIPMENT AVAILABILITY

Confirm availability of the following equipment (tick and/or describe):

Equipment	Available (Yes/No)	Comments
Livestock weighing scales		
Carcass weighing scales		
Meat pack weighing scales		
Heat sealing equipment		
Slaughter tools and equipment		
Food-grade crates / breathable containers		
Waste management bins and systems		
Refrigeration units		
Backup generator		

SECTION 6: OPERATIONAL TIMELINE AND THROUGHPUT PLAN

Provide a brief description of how slaughter, processing, packaging, and storage will be sequenced during the Qurbani period.

Description (attach additional pages if required):

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SECTION 7: CONTINGENCY AND RISK MITIGATION CAPACITY

Describe contingency measures in place for:

- Power failure
- Equipment breakdown
- Staff shortages
- Livestock replacement
- Cold chain failure

Description:

SECTION 8: ETHICAL BUSINESS PRACTICE

We declare that our company:

- Conducts business ethically, honestly, and transparently;
- Does not engage in bribery, corruption, collusion, or unethical influence;
- Applies fair labour practices and complies with all applicable labour legislation;
- Does not employ child labour or exploit workers in any manner;
- Ensures humane handling and welfare of livestock in accordance with applicable animal welfare standards.

SECTION 8: DECLARATION OF COMPLIANCE

We, the undersigned, hereby declare that:

- The information provided in this Annexure is true, accurate, and complete.
- We have the operational capacity declared above to implement the Qurbani 2026 / 1447 project.
- We commit to meeting Islamic Relief South Africa's timelines, Shariah requirements, legal obligations, and ethical standards.
- We acknowledge that misrepresentation of capacity may result in disqualification or termination of contract.

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SIGNATURE

Item	
Name of Authorised Representative	
Position	
Signature	

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Annexure D – Pricing Schedule

Please complete and return either pricing schedule for Bid Evaluation process.

COST EVALUATION

The tender will be awarded to the applicant based on the evaluation criteria set out above, including the supplier offering the best value for money, taking into account all requirements. These include the supply of **non-dairy** cows/bulls (**minimum** live weight of 450 kg), the storing and safeguarding of livestock, slaughtering, skinning, cleaning, cutting, labelling, packaging, and refrigerated storage of meat packs in a strictly Halaal manner while respecting all protection laws for animals in South Africa. Please specify the region you are quoting for. Each region is allocated 35 cattle and the total for all regions equates to 105.

Use the 1st pricing table if you are quoting for a region or the 2nd pricing table if you are quoting nationally.

Table 1: Region: _____

(specify region you are bidding for)

Business Name <i>(insert name)</i>	AB Grade	B Grade
Cost of Livestock – approximately 35 Cattle per region at a minimum of 450kg each, subject to change	R	R
Holding and Feeding Cost	R	R
Processing, weighing, crates, labelling and packing (packaging to be provided by IRSA)	R	R
Veterinary certificate	R	R
Refrigerated Storage	R	R
Other Expenses <i>(please specify)</i>	R	R
Amount excl VAT	R	R
VAT	R	R
Total Cost (including VAT)	R	R

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Table 2: National Pricing Schedule

Business Name (<i>insert name</i>)	AB Grade	B Grade
Cost of Livestock – approximately 105 Cattle nationally at a minimum of 450kg each, subject to change	R	R
Holding and Feeding Cost	R	R
Processing, weighing, crates, labelling and packing (packaging to be provided by IRSA)	R	R
Veterinary certificate	R	R
Refrigerated Storage	R	R
Other Expenses (<i>please specify</i>)	R	R
Amount excl VAT	R	R
VAT	R	R
Total Cost (including VAT)	R	R